


## Using QM to Further Encourage Ownership through Student Orientation

Course Overview Introduction	
<p><i>Quality Matters Standards</i></p> <p>1.2 Learners are introduced to the purpose and structure of the course.</p>	 Online Student Onboarding <ul style="list-style-type: none"> <li>• Homepage explains purpose of orientation.</li> <li>• Welcome video from director.</li> <li>• Module overview pages explain the purpose of each module.</li> </ul>
<p>1.4 Course and/or institutional policies with which the learner is expected to comply are clearly stated, or a link to current policies is provided.</p>	<ul style="list-style-type: none"> <li>• Academic Support Module</li> </ul>
<p>1.5 Minimum technology requirements are clearly stated and instructions for use provided.</p>	<ul style="list-style-type: none"> <li>• Technology Module</li> </ul>
Learning Objectives	
<p>Quality Matters Standards</p> <p>2.3 All learning objectives or competencies are stated clearly and written from the learner's perspective.</p>	<p>Online Student Onboarding</p> <ul style="list-style-type: none"> <li>• Module overview pages contain module-level objectives written in student-friendly language.</li> </ul>
<p>2.5 The learning objectives or competencies are suited to the level of the course.</p>	<ul style="list-style-type: none"> <li>• Module objectives are appropriate for an online-student, self-paced orientation.</li> </ul>
Instructional Materials	
<p>Quality Matters Standards</p> <p>4.1 The instructional materials contribute to achieving the stated course and module/unit learning objectives or competencies.</p>	<p>Online Student Onboarding</p> <ul style="list-style-type: none"> <li>• Offers students a vast array of key topics to help them better navigate all facets of online education.</li> </ul>
<p>4.4 The instructional materials are current.</p>	<ul style="list-style-type: none"> <li>• Strategically updated to reflect ongoing availability of support.</li> </ul>
<p>4.5 A variety of instructional materials is used in the course.</p>	<ul style="list-style-type: none"> <li>• Various forms of instructional media used to enhance the onboarding experience - video, audio, widgets, quizzes, etc.</li> </ul>

<h2>Course Technology</h2>	
<p>Quality Matters Standards</p> <p><b>6.2</b> Course tools promote learner engagement and active learning.</p>	<p>Online Student Onboarding</p> <ul style="list-style-type: none"> <li>Content structure, periodic quizzing, videos, and related images.</li> </ul>
<p><b>6.3</b> Technologies required in the course are readily obtainable.</p>	<ul style="list-style-type: none"> <li>Before starting classes, students are made aware of necessary technologies and linked to support resources.</li> </ul>
<p><b>6.4</b> The course technologies are current.</p>	<ul style="list-style-type: none"> <li>Technology used to develop and maintain the onboarding resource is similar to online courses and other common tools used by online students.</li> </ul>
<h2>Learner Support</h2>	
<p>Specific Standards</p> <p><b>7.1</b> The course instructions articulate or link to a clear description of the technical support offered and how to obtain it.</p>	<p>Online Student Onboarding</p> <ul style="list-style-type: none"> <li>Linked access to several technical support services offered through IU, e.g.: university tech support, local and department tech support.</li> </ul>
<p><b>7.2</b> Course instructions articulate or link to the institution's accessibility policies and services.</p>	<ul style="list-style-type: none"> <li>ADA policies, support services, and links are made available via the Student Support module.</li> </ul>
<p><b>7.3</b> Course instructions articulate or link to an explanation of how the institution's academic support services and resources can help learners succeed in the course, and how learners can obtain them.</p>	<ul style="list-style-type: none"> <li>Success coaching and academic advising tailored to challenges and demands of studying online education.</li> </ul>
<p><b>7.4</b> Course instructions articulate or link to an explanation of how the institution's student services and resources can help learners succeed, and how learners can obtain them.</p>	<ul style="list-style-type: none"> <li>Linked access to resources such as online math and writing tutorial services.</li> </ul>
<h2>Accessibility and Usability</h2>	
<p>Specific Standards</p> <p><b>8.1</b> Course navigation facilitates ease of use.</p>	<p>Online Student Onboarding</p> <ul style="list-style-type: none"> <li>Navigation buttons and section dividers throughout the onboarding resource.</li> </ul>

<p><b>8.3</b> The course provides alternative means of access to course materials in formats that meet the needs of diverse learners.</p>	<ul style="list-style-type: none"><li>• CSS web content designed to be ADA accessible, properly viewed through screen readers, and mobile friendly.</li></ul>
<p><b>8.4</b> The course design facilitates readability.</p>	<ul style="list-style-type: none"><li>• CSS web content designed to be ADA accessible, properly viewed through screen readers, and mobile friendly.</li></ul>
<p><b>8.5</b> Course multimedia facilitate ease of use.</p>	<ul style="list-style-type: none"><li>• Graphics, videos, applets, and strategic text layout all contribute to ease of use in the IU Online Student Onboarding site.</li></ul>