

Unlocking the QMC Role: Keys for Greater Impact



Outcomes



01 Identify your role as the Quality Matters Coordinator (QMC)

02 Determine ways to use the QMC role to enhance the overall review dynamics at your institution

03 Differentiate between the QMC and Course Review Manager (CRM) roles

Are you the QM Coordinator
on your campus?



QM Coordinator Role

A close-up photograph of a hand holding a pen, writing on a document. The hand is positioned on the right side of the frame, and the pen is pointing towards the bottom center. The background is dark and out of focus.

Facilitate communication between QM and your institution.

Provide guidance to your institution in an implementation plan for QM.

Create and manage QM professional development.

Develop a QM knowledge base to enable you to manage your QM subscription. You are to be the local QM “expert.”

Manage course reviews.



QM Coordinator Training

Have you taken the QM
Coordinator Training?



QM Coordinator as a Member of the Review Team of a QM-managed Review

Play an important role in the success of a review team.

Should know the requirements and understand the course review process for internal and official reviews.

Responsible for overseeing the review and receives email notifications during each step in the review process.


Should be included on all communication between the review team and the Course Representative.





QM Coordinator

Course Review
Manager



Are you a Course
Review Manager?

Course Review Manager (CRM) or QM Coordinator (QMC)

Subscriber-Managed Reviews

No review cost to institution

**CRM Must Take
Training Course**

None required for QMC



CRM Picks Team


Make team decisions

CRM Pays Reviewers

QM pays Reviewers on
QM-managed reviews

CRM Duties

Approves worksheet
Adds reviewers



NMSU Alamogordo QM Coordinator's Keys to Success

- Keeps campus informed
- Communicates with QM
- Knowledgeable about all aspects of Quality Matters
- Oversees professional development
- Manages all course reviews
- Oversees the QM implementation plan



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Questions?

Sherrell Wheeler
swheeler@nmsu.edu